

Impact Window Installation Package

For

1000 Venetian Way
Condominium

General Manager: David Bannister
Admin. Assistant: Dargel Napoles
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1000 Venetian Way
Miami, Florida 33139

1000 VENETIAN WAY CONDOMINIUM ASSOCIATION, INC.

IMPACT WINDOW INSTALLATION CHECK LIST

***** PLEASE NOTE – FRAMES MUST BE OF COLOR DARK BRONZE *****

ITEMS REQUIRED:

- Architectural modification form filled up specifying what will be done.
- Drawings
- Liability insurance must be at \$1,000,000 with certificate holder made out to 1000 Venetian Way Condominium.
- Workers Compensation must be at least \$100,000 with certificate holder made out to 1000 Venetian Way Condominium.
- Occupational license.
- List of Sub contractors, if none please write “none”.
- Start and Finish date.
- Deposit check of \$1,000 made out to “1000 Venetian Way Condominium”. Check will be held in management office in case common areas are damaged.
- Submit all of the above to the management office for approval.

AFTER ASSOCIATION APPROVAL:

- Pick up approval letter from management office to take to the city to obtain permits.
- Provide copy of Permit(s), product specifications and NOA to management office.
- Schedule delivery day(s).
- Prior to material delivery. Management office staff does a hallway inspection
- On completion of work provide management office with copy of final permit documentation
- Also notify the management office so that a final inspection can be done on the common areas to see if there are any damages. If there are no damages deposit check will be returned.

1000 VENETIAN WAY CONDOMINIUM ASSOCIATION, INC.

CONTRACTORS RULES AND REGULATIONS

- Working hours are Monday to Friday from 9:00am to 4:00pm.
- All contractors must check in at the front desk upon arrival.
- All contractors must check out at the front desk upon finish for the day.
- No work is allowed on holidays.
- All cutting must be done inside the unit.
- No cutting or storing on the balcony or building common areas.
- Management recommends a child's plastic pool be used for wet-saw cutting.
- No trash, boxes or debris can be dropped down the trash chutes.
- No tools, materials or debris, can be placed in the stairwells at any time.
- Contractors may use resident parking space to park, or park outside of the property.
- Parking in front of the lobby is only allowed for loading and unloading.
- If you or your company will be using sub-contractors, you must provide a list of these contractors with the name of their company, names and phones.
- Contractors must access the building only by the service entrances
- Contractors must not use the building restrooms. Contractors are to use a Port-o-Potty provided by their company or by the resident of the unit that they are working for. Port-o-Potty must be outside of the building, or contractor may use the restroom located in the unit that they are working in.

ELEVATOR SPECIFICATIONS AND REGULATIONS

| | | |
|------------------------|-------------|------------|
| | <u>Door</u> | <u>Cab</u> |
| Height | 7' | 9'4" |
| Depth | | 4'2" |
| Width | 3'2" | 6'5" |
| Weight capacity | | 2,500 lbs |

- Elevator must be reserved 24 hours prior to deliveries.
- Contractors must only use the freight elevator.
- Do not try to keep the door of the elevator open by blocking it. You may hold the door open by pressing the "Door Open" button on the elevator control panel.
- Do not keep the service door open on windy days since the elevator will stop working.
- Use only the elevator if it has the protecting padding on.

1000 VENETIAN WAY CONDOMINIUM ASSOCIATION, INC.
ARCHITECTURAL MODIFICATION APPLICATION FORM

DATE: _____

UNIT #: _____

UNIT OWNER (APPLICANT): _____

TELEPHONE #: (HOME) _____ (OTHER) _____

TYPE OF MODIFICATION BEING REQUESTED (Please describe in detail. Include material, color, size/dimensions or areas involved. You may use another page if necessary): *Please refer to Declaration of Condominium Section*

I / We understand that drawings and/or samples must be submitted with this application for review and approval by the board, design committee, maintenance and management.

- I / We hereby make application to 1000 VENETIAN WAY Condominium Association, Inc. for the above described item to be approved in writing.
- I / We understand and acknowledge that approval of this request must be granted before work on the modification may commence and that if modification / installation is done without the approval of the Association, the Association may force the removal of the modification/ installation and subsequent restoration to original form at my expense.
- I / We understand that contractors must follow the rules and regulations of the building.

X _____ **Date:** _____
(Applicant Signature)

